

Please silence electronic devices while the meeting is in progress.

GOLDEN HILLS COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

AGENDA

FOR THE REGULAR MEETING

MAY 16, 2024

5:00 PM

21415 REEVES STREET

This meeting is held in accordance with the Brown Act. Individuals may address the Board on any matter listed on this Agenda. Members of the audience desiring to address the Board must approach the podium and request recognition from the Board President. Presentation by the audience is limited to three minutes per Agenda item.

Any person with a qualifying disability under the Americans with Disabilities Act of 1990 may request that the District (1) make agendas available in appropriate alternative formats, and (2) provide a disability-related modification or accommodation, including auxiliary aids or services, to participate in any public meeting of the Board of Directors. A request for modification or accommodation shall be made in person, or by telephone, facsimile or written correspondence to the General Manager at the District's office at least ten days before the public meeting for which the modification or accommodation is requested. The District will attempt to accommodate persons who make requests less than seven days before the public meeting.

Staff reports and other disclosable public records related to Open Session agenda items are available at the Golden Hills Community Services District office located at 21415 Reeves Street, Tehachapi, CA during business hours, Monday through Thursday, 7:00 a.m. to 5:30 p.m.

MISSION STATEMENT

To be interactive and responsive to the Golden Hills community and provide those services within our authority.

CLOSED SESSION – 5:00 PM

1. ROLL CALL:

Directors present:

Directors absent:

Others present:

2. CLOSED SESSION INPUT:

This portion of the meeting is set aside for members of the public to address any matter on the closed session portion of the agenda. Individuals desiring to address the Board must state their name before giving their presentation.

3. ADJOURN TO CLOSED SESSION:

Chair to reference Closed Session Item as presented on Agenda, and then Board to adjourn to Closed Session.

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Government Code § 54956.9(d)(2) and (d)(4): One matter.

B. EMPLOYMENT

Government. Code § 54957 (b)(1):

Title: Performance Evaluation - General Manager

C. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Government. Code § 54956.9 – One Item.

Description of Property: Water Rights

Agency Negotiators: General Manager, Legal Counsel

Negotiation Parties: Golden Hills CSD and Potential Seller

Under Negotiation: Price and terms

D. CONFERENCE WITH REAL PROPERTY NEGOTIATOR:

Government. Code § 54956.9 – One Item.

Description of Property: 416-392-01

Agency negotiators: General Manager

Negotiation Parties: Golden Hills CSD and J. Torres Co., Inc.

Under Negotiation: Lease price and terms

OPEN SESSION – 6:00 P.M.

4. FLAG SALUTE:

Board and audience to recite the Pledge of Allegiance to the American Flag.

5. REPORTING ON CLOSED SESSION:

Report any action(s) taken during Closed Session

6. PUBLIC COMMENTS:

This portion of the meeting is set aside for members of the public to address any matter not on this agenda, and over which the Board has jurisdiction. Individuals desiring to address the Board must state their name before giving their presentation.

The Brown Act prohibits the Board from discussing items raised during the Public Comments section that have not been placed on the Agenda. Board members may, however, respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for factual information, or request staff to report back to the Board at a later meeting. Also, the Board may take action to direct the staff to place a matter of business on a future agenda.

7. FINANCIAL REPORT:

Monthly financial reports to be presented to Board and public.

8. CONSENT CALENDAR:

All items listed on the Consent Calendar shall be considered routine and will be enacted upon by one roll call vote. There will be no separate discussion of these items unless a member of the Board or an audience member requests specific items to be removed from the Consent Calendar for separate action.

- A. APPROVAL OF THE MINUTES FOR THE REGULAR MEETING OF THE GOLDEN HILLS CSD BOARD OF DIRECTORS HELD ON APRIL 18, 2024.
- B. APPROVAL OF THE MINUTES FOR THE SPECIAL MEETING OF THE GOLDEN HILLS CSD BOARD OF DIRECTORS HELD ON APRIL 24, 2024.
- C. RESOLUTION 24-17, EXPENSES OF THE DISTRICT
- D. RESOLUTION 24-18 EXPENSES OF THE DISTRICT.

STAFF RECOMMENDATION: Approve Consent Calendar.

Motion Director _____, seconded _____

9. GENERAL MANAGER'S REPORT:

General Manager to provide a report to the Board and public.

10. FISCAL YEAR 2023-24 REVISED BUDGET NO. 2:

Board to review and approve the FY 2023-24 Revised Budget No. 2. (Requested by General Manager.)

STAFF RECOMMENDATION: Approve the FY 2023-24 Revised Budget No. 2.

Motion Director _____, seconded _____

11. FISCAL YEAR 23-24 CIP CLOSEOUT PRESENTATION:

Board to hear staff report regarding completion of the following CIP projects for fiscal year 23-24: Morris well rehabilitation, Red Apple well rehabilitation, Country Club booster site rehabilitation, Tom Sawyer Lake Fill Project, Dovetail fence replacement project, Utility Work Truck purchase, New Tractor, and 3-deck mower, Sherriff Station Heater and AC unit replacement, Compactor, Air Compressor, Welder, Trencher and Hot-Box equipment purchase. (Requested by General Manager.)

12. FISCAL YEAR 2024-25 PROPOSED BUDGET:

Board to review Fiscal Year 2024-25 Proposed Budget (Requested by General Manager.)

13. PROPOSED CAPITAL IMPROVEMENT PLAN:

Board to review the Proposed Capital Improvement Plan in conjunction with the Fiscal Year 2024-25 Proposed Budget. (Requested by General Manager.)

14. PROPOSED RESERVE POLICY:

Board to review the Proposed Reserve Policy in conjunction with the Fiscal Year 2024-25 Proposed Budget. (Requested by General Manager.)

15. WEST TEHACHAPI MUTUAL WATER COMPANY:

Board to hear presentation regarding Letter of Intent to Consolidate and Request for Technical Assistance proposed by West Tehachapi Mutual Water Company (WTMWC) to seek technical and financial assistance from the State Water Board’s Proposition 1, SAFER, or State Revolving Fund TA programs to help facilitate a potential consolidation of water systems with the Golden Hills Community Services District. (Requested by General Manager.)

STAFF RECOMMENDATION: Direct the General Manager to co-sign Letter of Intent to Consolidate and initiate the Technical Assistance Funding Program provided by the Office of Sustainable Water Solutions (OSWS).

Motion Director _____, seconded _____

16. 2024 SCHOLARSHIP AWARDS:

Board to hear and approve recommendation from the Ad-hoc Scholarship Committee for scholarship awards.

STAFF RECOMMENDATION: Award scholarship(s) of \$2,500 to Layla Mullins.

Motion Director _____, seconded _____

17. RESOLUTION 15-23 CLARIFYING PER DIEM PAYMENT AND EXPENSE REIMBURSEMENT TO DIRECTORS AND ADOPTION OF ETHICS TRAINING REQUIREMENTS:

Board to review Resolution 15-23 and modify as necessary. (Requested by Director King.)

18. SLWA INSURANCE SERVICES NLC SERVICE LINE PROGRAM:

Board to hear presentation regarding the National League of Cities (NLC) Service Line Program, offered by Utility Service Partners, a HomeServe Company, designed to educate property owners about their service line responsibilities and to help customers avoid the out-of-pocket expense for unanticipated and potentially costly service line repairs and replacements. (Requested by General Manager.)

STAFF RECOMMENDATION: Direct General Manager to enter the Golden Hills Community Services District into a Marketing agreement with Utility Service Partners, Inc. (USP) for an initial term of three (3) years, subject to Attorney review.

Motion Director _____, seconded Director _____

19. 2024 DOCUMENT DESTRUCTION AUTHORIZATION:

Board to discuss and take appropriate action regarding request for authorization to destroy old records pursuant to the District's Record Retention Policy. (Requested by General Manager and Legal Counsel.)

STAFF RECOMMENDATION: Approve request to destroy old records as recommended.

Motion Director _____, seconded Director _____

20. COMMITTEE REPORTS:

A. STANDING COMMITTEES:

- 1) Finance – Directors King and Shaw
- 2) Personnel – Directors Shaw and Wyatt

B. AD HOC COMMITTEES:

- 1) Surrounding Community – Director Benham
- 2) Solid Waste – Director King
- 3) Nature Park Activity Priorities – Director King and Director Buckley
- 4) District Security and Code Enforcement – Director King and Director Wyatt
- 5) Firewise Ad Hoc – Director Shaw
- 6) Scholarship – Director's Benham and Buckley

C. REVIEW OF AD HOC COMMITTEES AND ASSIGNED OBJECTIVES.

Board to review current Ad Hoc committees and assigned objectives.

D. REVIEW OF THE STANDING COMMITTEES.

Board to review current standing committees and personnel assigned.

21. NEW BUSINESS:

This portion of the meeting is set aside to provide the Board an opportunity to bring to the attention of the other Board members and the public, matters which have come to their attention. No action can be taken on any matter discussed during this portion of the meeting; however, a Board member may request that a subject be placed on an upcoming agenda.

22. ADJOURN MEETING:

Motion Director _____, seconded Director _____