

GOLDEN HILLS COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

MINUTES FOR THE REGULAR MEETING

JUNE 20, 2024

5:00 PM

21415 REEVES STREET

The GHCSO Board of Directors duly met for a Regular Meeting on June 20, 2024, at 21415 Reeves Street, Tehachapi, California.

OPEN SESSION: Convened at 5:03 PM

DIRECTORS PRESENT: David Benham, David Shaw, Scott Wyatt

DIRECTORS ABSENT: John Buckley, Joe King

OTHERS PRESENT: Christopher Carlson, General Manager; Brian Barnett, Business Analyst; Davin Blain, Water Operations Supervisor.

2. CLOSED SESSION INPUT:

No Public Comment

3. ADJOURN TO CLOSED SESSION:

Director Benham referenced the items listed on the Agenda for Closed Session and advised the Board and public that these items would be discussed under Closed Session.

Motion to adjourn to Closed Session made by Director Wyatt at 5:04 PM, seconded by Director Shaw and carried by the following vote:

AYES: Benham, Shaw, Wyatt

NOES: None

ABSTAIN: None

ABSENT: Buckley, King

CLOSED SESSION – CONDUCTED IN THE CONFERENCE ROOM.

Director King came during closed session

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Government Code § 54956.9(d)(2) and (d)(4): Two matters.

B. EMPLOYMENT

Government Code § 54957 (b)(1)

Title: Performance Evaluation – General Manager

Motion to adjourn from Closed Session made by Director Shaw at 6:01 PM,
seconded by Director Wyatt and carried by the following vote:

AYES: Benham, King, Shaw, Wyatt

NOES: None

ABSTAIN: None

ABSENT: Buckley

OPEN SESSION – 6:03 P.M.

4. FLAG SALUTE:

Board and audience recited the Pledge of Allegiance to the American Flag.

5. REPORTING ON CLOSED SESSION:

None

6. PUBLIC COMMENTS:

None

Agenda Items #10-#12 were moved to this point in the agenda.

Agenda Items #15-#16 were moved to this point in the agenda.

7. FINANCIAL REPORT:

Staff presented reports on the District's financial statements.

8. CONSENT CALENDAR:

Motion to approve the consent calendar A-C was made by Director Shaw, seconded by Director King, and carried by the following vote:

AYES: Benham, King, Shaw, Wyatt

NOES: None

ABSTAIN: None

ABSENT: Buckley

9. GENERAL MANAGER'S REPORT:

General Manager provided a report to the Board and public.

10. SLWA INSURANCE SERVICES NLC SERVICE LINE PROGRAM:

Board heard the presentation for a service line program and motioned for the General Manager to sign the marketing agreement with Utility Service Partners, Inc (USP) for an initial term of three (3) years subject to Attorney review was made by Director King, seconded by Director Shaw, and carried by the following vote:

AYES: Benham, King, Shaw, Wyatt

NOES: None

ABSTAIN: None

ABSENT: Buckley

11. DESIGNATION OF JULY AS PARK AND RECREATION MONTH:

Board adopted a proclamation designating July as Parks and Recreation month as presented was made by Director King, seconded by Director Wyatt, and carried by the following vote:

AYES: Benham, King, Shaw, Wyatt

NOES: None

ABSTAIN: None

ABSENT: Buckley

12. TVRPD MEADOWBROOK PARK “MOVIES IN THE PARK” DONATION REQUEST:

Board heard a request from TVRPD General Manager for a donation of \$3,000.00 for Movies in the Park at Meadowbrook. Motion to approve a donation of \$3,000.00 to TVRPD to help fund this year’s “Movies in the Park” program held at Meadowbrook Park was made by Director Shaw, seconded by Director Wyatt, and carried by the following vote:

AYES: Benham, King, Shaw, Wyatt

NOES: None

ABSTAIN: None

ABSENT: Buckley

13. PUBLIC HEARING – FISCAL YEAR 2024-2025 WATER STANDBY CHARGES:

Board conducted a public hearing regarding the proposed water standby and availability charges. This many people filed or gave protests 0.

14. PUBLIC HEARING – FISCAL YEAR 2024-2025 PLACEMENT OF DELINQUENT ACCOUNTS ON TAX ROLL FOR COLLECTION PURPOSES:

Board conducted a public hearing regarding the proposed placement of delinquent charges on the tax roll. This many people filed or gave protests 0.

15. AMENDMENT TO EXHIBIT E, “EQUIPMENT YARD LEASE AGREEMENT”, WITH J. TORRES CO. INC.:

Board reviewed the amended Exhibit E “Equipment Yard Lease Agreement” within the franchise agreement with J Torres for the Negotiated monthly fee of \$4,500.00 plus a 1% annual escalator. Motion to approve Exhibit E “Equipment Yard Lease Agreement” was made by Director Shaw, seconded by Director Wyatt, and carried by the following vote:

AYES: Benham, King, Shaw, Wyatt

NOES: None

ABSTAIN: None

ABSENT: Buckley

16. RESOLUTION NO. 24-24 PROVIDING FOR AN INCREASE IN THE SOLID WASTE COLLECTION FEE FOR COMMERCIAL ACCOUNTS EFFECTIVE JULY 1, 2024:

Board heard and approved the proposed increases in the Solid Waste Collection fees described in Exhibits A and C of Resolution No. 24-24 effective July 1, 2024 was made by Director Wyatt, seconded by Director Shaw, and carried by the following vote:

AYES: Benham, King, Shaw, Wyatt

NOES: None

ABSTAIN: None

ABSENT: Buckley

17. AWARD OF THE CONTRACT FOR THE L1 DRAINAGE CHANNEL PHASE 3 REPAIR PROJECT:

Board heard and approved the recommendation from Provost & Pritchard Consulting group regarding the award of the contract for the L1 Drainage Channel Phase 3 Repair project and authorize the General Manager to sign the contract and take all necessary administrative actions was made by Director King, seconded by Director Shaw, and carried by the following vote:

AYES: Benham, King, Shaw, Wyatt

NOES: None

ABSTAIN: None

ABSENT: Buckley

18. FISCAL YEAR 2024-25 FINAL BUDGET:

Board heard and approved the Final Budget for Fiscal Year 2024-2025 as presented was made by Director Shaw, seconded by Director Wyatt, and carried by the following vote:

AYES: Benham, King, Shaw, Wyatt

NOES: None

ABSTAIN: None

ABSENT: Buckley

19. FISCAL YEAR 2024-2025 CAPITAL IMPROVEMENT PLAN AND RESERVE POLICY

Board heard and approved the Fiscal Year 2024-2025 Capital Improvement Plan and Reserve Policy in conjunction with the Fiscal Year 2024-2025 Adopted Budget was made by Director King, seconded by Director Shaw, and carried by the following vote:

AYES: Benham, King, Shaw, Wyatt

NOES: None

ABSTAIN: None

ABSENT: Buckley

20. RESOLUTION 24-20 CLARIFYING PER DIEM PAYMENT AND EXPENSE REIMBURSEMENT TO DIRECTORS AND ADOPTION OF ETHICS TRAINING REQUIREMENTS:

Board reviewed and adopted Resolution 24-20 which includes a monthly cap increase to \$400.00 per Director as well as adding Ad Hoc committee meeting to the compensated event section was made by Director Wyatt, seconded by Director Shaw, and carried by the following vote:

AYES: Benham, King, Shaw, Wyatt

NOES: None

ABSTAIN: None

ABSENT: Buckley

21. 2024 DOCUMENT DESTRUCTION AUTHORIZATION:

Board heard the document destruction authorization from staff was made by Director King, seconded by Director Shaw, and carried by the following vote:

AYES: Benham, King, Shaw, Wyatt

NOES: None

ABSTAIN: None

ABSENT: Buckley

22. COMMITTEE REPORTS:

A. STANDING COMMITTEES:

- 1) Finance – Director King gave a report.
- 2) Personnel – No report given

B. AD HOC COMMITTEES:

- 1) Surrounding Community – Director Benham gave a report.
- 2) Nature Park Activity Priorities – Director King gave a report.
- 3) District Security and Code Enforcement - No report given.

C. REVIEW OF AD HOC COMMITTEES AND ASSIGNED OBJECTIVES.

D. REVIEW OF THE STANDING COMMITTEES.

23. NEW BUSINESS:

None

24. ADJOURN MEETING:

Motion to adjourn at 7:37 PM was made by Director King, seconded by Director Wyatt, and carried by the following vote:

AYES: Benham, King, Shaw, Wyatt

NOES: None

ABSTAIN: None

ABSENT: Buckley

Respectfully submitted,

Approved:

/s/
Christopher Carlson, Secretary

/s/
David Benham, President