

**Please silence electronic devices while the meeting is in progress.**

**GOLDEN HILLS COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS**

**AGENDA**

**FOR THE REGULAR MEETING**

**JUNE 19, 2025**

**5:00 PM**

**21415 REEVES STREET**

This meeting is held in accordance with the Brown Act. Individuals may address the Board on any matter listed on this Agenda. Members of the audience desiring to address the Board must approach the podium and request recognition from the Board President. Presentation by the audience is limited to three minutes per Agenda item.

Any person with a qualifying disability under the Americans with Disabilities Act of 1990 may request that the District (1) make agendas available in appropriate alternative formats, and (2) provide a disability-related modification or accommodation, including auxiliary aids or services, to participate in any public meeting of the Board of Directors. A request for modification or accommodation shall be made in person, or by telephone, facsimile or written correspondence to the General Manager at the District's office at least ten days before the public meeting for which the modification or accommodation is requested. The District will attempt to accommodate persons who make requests less than seven days before the public meeting.

Staff reports and other disclosable public records related to Open Session agenda items will be made available when complete if not otherwise accompanied with this agenda at the Golden Hills Community Services District office located at 21415 Reeves Street, Tehachapi, CA during business hours, Monday through Thursday, 7:00 a.m. to 5:30 p.m.

**MISSION STATEMENT**

To be interactive and responsive to the Golden Hills community and provide those services within our authority.

**CLOSED SESSION – 5:00 P.M.**

**1. ROLL CALL:**

Directors present:

Directors absent:

Others present:

**2. CLOSED SESSION INPUT:**

This portion of the meeting is set aside for members of the public to address any matter on the closed session portion of the agenda. Individuals desiring to address the Board must state their name before giving their presentation.

**3. ADJOURN TO CLOSED SESSION:**

Chair to reference Closed Session Item(s) as presented on Agenda and then Board to adjourn to Closed Session.

Motion Director \_\_\_\_\_, seconded Director \_\_\_\_\_

**A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Government Code § 54956.9, subd. (d)(1)  
Santa Barbara Superior Court Case No. 22PR00156

**B. EMPLOYMENT**

Government. Code § 54957 (b)(1):  
Title: Performance Evaluation - General Manager

**OPEN SESSION – 6:00 P.M.**

**4. FLAG SALUTE:**

Board and audience to recite the Pledge of Allegiance to the American Flag.

**5. REPORTING ON CLOSED SESSION:**

Report any action(s) taken during Closed Session.

**6. PUBLIC COMMENTS:**

This portion of the meeting is set aside for members of the public to address any matter not on this agenda, and over which the Board has jurisdiction. Individuals desiring to address the Board must state their name before giving their presentation.

**The Brown Act prohibits the Board from discussing items raised during the Public Comments section that have not been placed on the Agenda.** Board members may, however, respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for factual information, or request staff to report back to the Board at a later meeting. Also, the Board may take action to direct the staff to place a matter of business on a future agenda.

**7. FINANCIAL REPORT:**

Monthly financial reports to be presented to Board and public.

**8. CONSENT CALENDAR:**

All items listed on the Consent Calendar shall be considered routine and will be enacted upon by one roll call vote. There will be no separate discussion of these items unless a member of the Board or an audience member requests specific items to be removed from the Consent Calendar for separate action.

- A. APPROVAL OF THE MINUTES FOR THE REGULAR MEETING OF THE GOLDEN HILLS CSD BOARD OF DIRECTORS HELD ON MAY 15, 2025
- B. ACCEPT THE QUARTERLY INVESTMENT REPORT ENDING MARCH 31, 2025
- C. RESOLUTION 25-20 EXPENSES OF THE DISTRICT

**STAFF RECOMMENDATION:** Approve Consent Calendar.

Motion Director \_\_\_\_\_, seconded Director \_\_\_\_\_

**9. GENERAL MANAGER'S REPORT:**

General Manager to provide a report to the Board and public.

**10. GROUNDWATER WELL WAIVER REQUEST:**

Board to hear request by Gilberto Mata Figueroa to drill a domestic water well on APN: 466-020-09-6 located within Annexation No. 11. (Requested by General Manager.)

**STAFF RECOMMENDATION:** Reject waiver request to drill a domestic water well on APN: 466-020-09-6 in accordance with item 2 of Exhibit B “Terms and Conditions for Annexation No 11 to the Golden Hills Community Services District”.

Motion Director \_\_\_\_\_, seconded \_\_\_\_\_

**11. GOLDEN HILLS GAZETTE CONTRACT AMENDMENT:**

Board to discuss possible amendments to the contract agreement between Golden Hills Community Services District (GHCS D) and Hilltop Publishers for the continued publication of the Golden Hills Gazette.

**12. PUBLIC HEARING – FISCAL YEAR 2025-2026 WATER STANDBY CHARGES:**

Board to conduct a public hearing to allow all persons owning property within the Golden Hills CSD to state their opinions and/or protests regarding the proposed water standby or availability charges. (Requested by General Manager.)

**13. PUBLIC HEARING – FISCAL YEAR 2025-2026 PLACEMENT OF DELINQUENT ACCOUNTS ON TAX ROLL FOR COLLECTION PURPOSES:**

Board to conduct a public hearing to allow all persons to state their opinions and/or protests regarding the General Manager’s report and the proposed collection of delinquent fees through placement on the tax roll. (Requested by General Manager.)

**14. FISCAL YEAR 2025-26 FINAL BUDGET:**

Board to review and consider the Final Budget for Fiscal Year 2025-2026 in accordance with Gov. Code § 61110. (Requested by General Manager.)

**STAFF RECOMMENDATION:** Approve the Final Budget for Fiscal Year 2025-2026 as presented.

Motion Director \_\_\_\_\_, seconded Director \_\_\_\_\_

**15. FISCAL YEAR 2025-2026 CAPITAL IMPROVEMENT PLAN AND RESERVE POLICY:**

Board to review the Fiscal Year 2025-2026 Capital Improvement Plan and Reserve Policy in conjunction with the Fiscal Year 2025-2026 Adopted Budget. (Requested by General Manager.)

**STAFF RECOMMENDATION:** Approve the Capital Improvement Plan and the Reserve Policy for Fiscal Year 2025-2026 as presented.

Motion Director \_\_\_\_\_, seconded Director \_\_\_\_\_

**16. 2024 DOCUMENT DESTRUCTION AUTHORIZATION:**

Board to discuss and take appropriate action regarding request for authorization to destroy old records pursuant to the District's Record Retention Policy. (Requested by General Manager and Legal Counsel.)

**STAFF RECOMMENDATION:** Approve request to destroy old records as recommended.

Motion Director \_\_\_\_\_, seconded Director \_\_\_\_\_

**17. COMMITTEE REPORTS:**

**A. STANDING COMMITTEES:**

- 1) Finance – Directors King and Guggemos
- 2) Personnel – Directors Benham and Wyatt

**B. AD HOC COMMITTEES:**

- 1) Surrounding Community – Director Benham and Director Buckley
- 2) Nature Park Activity Priorities – Director King and Director Buckley

**C. REVIEW OF AD HOC COMMITTEES AND ASSIGNED OBJECTIVES.**

Board to review current Ad Hoc committees and assigned objectives.

**D. REVIEW OF THE STANDING COMMITTEES.**

Board to review current standing committees and personnel assigned

**18. NEW BUSINESS:**

This portion of the meeting is set aside to provide the Board an opportunity to bring to the attention of the other Board members and the public matters which have come to their attention. No action can be taken on any matter discussed during this portion of the meeting; however, a Board member may request that a subject be placed on an upcoming agenda.

**19. ADJOURN MEETING:**

Motion Director \_\_\_\_\_, seconded Director \_\_\_\_\_