

GOLDEN HILLS COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

MINUTES FOR THE REGULAR MEETING

MAY 16, 2024

5:00 PM

21415 REEVES STREET

The GHCSO Board of Directors duly met for a Regular Meeting on May 16, 2024, at 21415 Reeves Street, Tehachapi, California.

OPEN SESSION: Convened at 5:00 PM

DIRECTORS PRESENT: David Benham, John Buckley, Joe King, David Shaw, Scott Wyatt

DIRECTORS ABSENT: None

OTHERS PRESENT: Christopher Carlson, General Manager; Brian Barnett, Business Analyst; Davin Blain, Water Operations Supervisor.

2. CLOSED SESSION INPUT:

No Public Comment

3. ADJOURN TO CLOSED SESSION:

Director Benham referenced the items listed on the Agenda for Closed Session and advised the Board and public that these items would be discussed under Closed Session.

Motion to adjourn to Closed Session made by Director King at 5:02 PM, seconded by Director Shaw and carried by the following vote:

AYES: Benham, Buckley, King, Shaw, Wyatt

NOES: None

ABSTAIN: None

ABSENT: None

CLOSED SESSION – CONDUCTED IN THE CONFERENCE ROOM.

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Government Code § 54956.9(d)(2) and (d)(4): Two matters.

B. EMPLOYMENT

Government Code § 54957 (b)(1)
Title: Performance Evaluation – General Manager

C. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Government Code § 54956.9 – One Item
Description of Property: Water Rights
Agency Negotiators: General Manager, Legal Counsel
Negotiation Parties: Golden Hills CSD and Potential Seller
Under Negotiation: Price and terms

D. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Government Code § 54956.9 – One Item
Description of Property: 416-392-01
Agency Negotiators: General Manager
Negotiation Parties: Golden Hills CSD and J. Torres Co Inc.
Under Negotiation: Lease price and terms

Motion to adjourn from Closed Session made by Director Buckley at 5:46 PM,
seconded by Director Wyatt and carried by the following vote:

AYES: Benham, Buckley, King, Shaw, Wyatt

NOES: None

ABSTAIN: None

ABSENT: None

OPEN SESSION – 6:00 P.M.

4. FLAG SALUTE:

Board and audience recited the Pledge of Allegiance to the American Flag.

5. REPORTING ON CLOSED SESSION:

None

6. PUBLIC COMMENTS:

None

Item #15 was brought to this point in the meeting.

7. FINANCIAL REPORT:

Staff presented reports on the District's financial statements.

8. CONSENT CALENDAR:

Motion to approve the consent calendar A-D was made by Director King, seconded by Director Buckley, and carried by the following vote:

AYES: Benham, Buckley, King, Shaw, Wyatt

NOES: None

ABSTAIN: None

ABSENT: None

9. GENERAL MANAGER'S REPORT:

General Manager provided a report to the Board and public.

10. FISCAL YEAR 2023-24 REVISED BUDGET NO. 2:

Board reviewed and approved the FY 2023-24 Revised Budget No. 2 was made by Director Shaw, seconded by Director Wyatt, and carried by the following vote:

AYES: Benham, Buckley, King, Shaw, Wyatt

NOES: None

ABSTAIN: None

ABSENT: None

11. FISCAL YEAR 23-24 CIP CLOSEOUT PRESENTATION:

Board heard staff report regarding completion of the following CIP projects for fiscal year 23-24: Morris well rehabilitation, Red Apple well rehabilitation, Country Club booster site rehabilitation, Tom Sawyer Lake Fill Project, Dovetail fence replacement project, Utility Work Truck purchase, New Tractor, and 3-deck mower, Sherriff Station Heater and AC unit replacement, Compactor, Air Compressor, Welder, Trencher and Hot-Box equipment purchase.

12. FISCAL YEAR 2024-25 PROPOSED BUDGET:

Board reviewed the Fiscal Year 2024-25 Proposed Budget.

13. PROPOSED CAPITAL IMPROVEMENT PLAN:

Board reviewed the Proposed Capital Improvement Plan in conjunction with the Fiscal Year 2024-25 Proposed Budget.

14. PROPOSED RESERVE POLICY:

Board reviewed the Proposed Reserve Policy in conjunction with the Fiscal Year 2024-25 Proposed Budget.

15. WEST TEHACHAPI MUTUAL WATER COMPANY:

Board heard the presentation regarding Letter of Intent to Consolidate and Request for Technical Assistance proposed by West Tehachapi Mutual Water Company (WTMWC) to seek technical and financial assistance from the State Water Board’s Proposition 1, SAFER, or State Revolving Fund TA programs to help facilitate a potential consolidation of water systems with the Golden Hills Community Services District was made by Director King, seconded by Director Wyatt, and carried by the following vote:

AYES: Benham, Buckley, King, Shaw, Wyatt

NOES: None

ABSTAIN: None

ABSENT: None

16. 2024 SCHOLARSHIP AWARDS:

Board heard and approved recommendation from the Ad-hoc Scholarship Committee for scholarship award of \$2,500 to Layla Mullins was made by Director Buckley, seconded by Director Wyatt, and carried by the following vote:

AYES: Benham, Buckley, King, Shaw, Wyatt

NOES: None

ABSTAIN: None

ABSENT: None

17. RESOLUTION 15-23 CLARIFYING PER DIEM PAYMENT AND EXPENSE REIMBURSEMENT TO DIRECTORS AND ADOPTION OF ETHICS TRAINING REQUIREMENTS:

Board reviewed Resolution 15-23 and authorized that the resolution should be revised to put ad hoc committees into the compensation event and make the shall not exceed \$400.00 and have staff and legal write a new resolution for the next Board meeting.

18. SLWA INSURANCE SERVICES NLC SERVICE LINE PROGRAM:

Board heard and wanted to hear more feedback from different organizations and legal before moving forward and table this for another Board agenda

19. 2024 DOCUMENT DESTRUCTION AUTHORIZATION:

This item was table till attorney reviews the documents for destruction.

20. COMMITTEE REPORTS:

A. STANDING COMMITTEES:

- 1) Finance – Director King gave a report.
- 2) Personnel – No report given

B. AD HOC COMMITTEES:

- 1) Surrounding Community – No report given.
- 2) Solid Waste – No report given
- 3) Nature Park Activity Priorities – No report given.
- 4) District Security and Code Enforcement - No report given.
- 5) Firewise Ad Hoc – Director Shaw gave a report.
- 6) Scholarship – Director Benham gave an earlier report

C. REVIEW OF AD HOC COMMITTEES AND ASSIGNED OBJECTIVES.

Firewise Ad Hoc dissolved.
Scholarship dissolved.

D. REVIEW OF THE STANDING COMMITTEES.

21. NEW BUSINESS:

Director King- wants staff to look into M&I agreement and report back.

Director Benham – review the sheriff and road contracts.

Director King – vehicle badging replacement discussion.

Director King – is there something that the Board can smooth the process when the customer has a leak and see about Homeserve doing a presentation to us.

22. ADJOURN MEETING:

Motion to adjourn at 8:23 PM was made by Director Shaw, seconded by Director Wyatt, and carried by the following vote:

AYES: Benham, Buckley, King, Shaw, Wyatt

NOES: None

ABSTAIN: None

ABSENT: None

Respectfully submitted,

Approved:

/s/
Christopher Carlson, Secretary

/s/
David Benham, President